

Westbourne Academy

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Principal - Mr Garry Trott

Our Ref: SMO/EPE
1 October 2018

Dear Parent

SOUTH SUFFOLK CROSS COUNTY CHAMPIONSHIPS: THURSDAY 11 OCTOBER 2018

Your child has been invited to represent the academy at the annual South Suffolk Cross Country Championships on Thursday 11 October at The Royal Hospital School, Holbrook.

With your permission, at the end of break time at 11.10am, your child will get changed into their Westbourne Academy PE kit and then sign out at Student Services. We will depart the academy at 11.30am to travel by coach to the event. This should allow us sufficient time to register runners and prepare for the races. At the venue, all athletes will be looked after by me and one other member of staff. The races should all be finished by approximately 3:00pm and all runners will be transported back to the academy where they will be free to make their own way home at this time.

Please would you ensure your child brings the correct Westbourne Academy PE kit and trainers (or running shoes) with them on the day together with additional weather appropriate/waterproof clothing. Competitors must wait on the sports field and there is no undercover area in the event of rain. In addition your child will need to bring a packed lunch, sufficient non-fizzy drink and any other refreshment they require for the afternoon. Alternatively they can buy and eat their food at morning break on the day from the Food Hall.

In order for your child to participate, we need to collect parental consent and emergency contact details online through ParentPay. *Look for this item in the 'Pay for Other Items' section.* There is no cost to parents because the academy is funding all associated transportation costs. If you do not have a ParentPay account, your child will need to ask for a printed consent form from the PE office. Printed consent forms contain personal and sensitive data and must therefore be returned to us in a sealed envelope or posted into the confidential drop box outside Student Services. To request a ParentPay account, please contact the data team on 01473 466115/466150.

We will be carrying a first aid kit and at least one member of staff accompanying us on the visit will be a qualified first aider. Any student who would normally receive a free school meal will be provided with a packed lunch on the day. The visit is fully covered by the academy's insurance policy (ZURICH Insurance). If you have any questions regarding the event, please feel free to contact me on 01473 466141.

Yours sincerely

S Moore
Team Leader – PE
Email: stuart.moore@westbourne.attrust.org.uk





Trips

This letter is about a trip. This information is urgent. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email office@westbourne.atrust.org.uk

Lietuvių kalba/Lithuanian - Mokyklos ekskursijos/Trips

Šis laiškas yra apie ekskursijas. Ši informacija yra svarbi. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba, kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el office@westbourne.atrust.org.uk

Polski/Polish - Wycieczki szkolne/trips

Ten list jest o wycieczce szkolnej. Informacja ta jest ważna. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail office@westbourne.atrust.org.uk

Em português /Portuguese - Viagem de Escola/ trips

Informe-se sobre esta carta de uma viagem escolar. Esta informação é importante. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail office@westbourne.atrust.org.uk

Limba română/Romanian - excursii școlare/field trip letter

Această scrisoare de informații este cu privire la o excursii școlare. Această informație este importantă. Dacă nu puteți citi această informație pentru că engleza nu este prima limbă, vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail office@westbourne.atrust.org.uk