

## Westbourne Academy

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IP1 5JN W www.westbourne.attrust.org.uk



Principal - Mr Garry Trott

Our ref: KJa/EPe

28 June 2018

Dear Parent

### **Student Name – Form**

### **Life Skills: Barclays Work Experience – Tuesday 3 July 2018**

As part of the Life Skills project, your child is invited to have a day's work experience at Barclays Ipswich on Tuesday 3 July.

The students will need to make their own way to Barclays, Princes Street, Ipswich to meet Mr Payne promptly outside at 9.45am for a 10.00am start. Students will be finished and dismissed at 2.30pm and will need to make their own way home. Students will need to wear their full academy uniform (jumpers are currently optional due to the hot weather). Lunch will be provided although they may wish to bring a snack and non-fizzy drink.

This is a unique opportunity for our students and we value the part it plays in their learning and future careers and post-16 aspirations. We understand the financial demands placed on parents resulting from our school activities, which is why any transportation costs associated with this experience have been paid for by the academy and the Trust.

In order for your child to take part, we need parental consent online via ParentPay. Please look in the 'Pay for other items box' and follow the instructions to add information as requested. If you do not have access to the internet or do not have a ParentPay account, please phone Mrs Pepper on 01473 466162 to give verbal consent. We will be carrying a first aid kit and Mr Payne is a qualified first aider. This visit is fully covered by the academy's insurance policy (ZURICH Insurance).

If you have any questions with regards to this work experience opportunity, please do not hesitate to contact me at school. I will be writing to you again shortly about the graduation ceremony that is taking place at Barclays Canary Wharf, London on Thursday 12 July.

Yours sincerely

Mrs K Jacobs  
LRC Co-ordinator & Careers Advisor  
Email Address: Kim.Jacobs@westbourne.attrust.org.uk  
Direct Dial Tel: 01473 466171





## **Giving permission**

This letter is about important information. You need to understand this information before you sign the form. Do not just ask your child to translate the information. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

## **Lietuvių kalba/Lithuanian - Suteikti leidimą (įskaitant pietų kortelę )/giving consent**

Šiame laiške yra svarbi informacija. Jūs turite suprasti informaciją prieš pasirašant ją. Neprašykite savo vaiko, geriau paklauskite suaugusio asmens kuris kalba Anglų kalba. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba , kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

## **Polski/Polish - Dawanie pozwolenia**

List ten zawiera ważne informacje. Musisz zrozumieć informacje przed jej podpisaniem. Nie pytaj dziecka, lepiej jest poprosić kogoś dorosłego, kto mówi po angielsku. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

## **Em português /Portuguese - Dê permissão/consent**

Esta carta é uma informação importante. Você precisa entender esta informação antes de assinar o formulário. Não basta pedir ao seu filho para traduzir a informação. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

## **Limba română/Romanian - Permissiune/giving consent letter**

Această scrisoare este o informație importantă . Aveți nevoie să înțelegeți aceste informații înainte de a semna formularul . Nu doar sa cereti fiul sau fiica ta pentru a traduce scrisoarea . Dacă nu puteți citi această informație pentru că engleza nu este prima limbă , vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)