

Westbourne Academy

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Principal - Mr Garry Trott

Our ref: KRO/EPE

25 May 2018

Dear Parent

GDPR Regulations – Information for Parents



From today, new regulations come in to force in the UK, which affect how our academy handles people's data. This is called the General Data Protection Regulation (GDPR). You will doubtless have heard about this in the press and will have received numerous emails from companies and organisations to which you subscribe online.

Compliance with the regulations will be an ongoing process and Academy Transformation Trust (ATT) has appointed a data protection officer to advise and manage compliance with the regulation across all of its academies.

We will be updating our policies and procedures to ensure they are compliant with the new GDPR regulations in the coming months. These will be added to our website. Staff are also undertaking GDPR training.

As your child's place of education, we need to use information about you and your child. We do this for a number of reasons. The GDPR Privacy Notice for Parents tells you what information we use about you and your child and why we use it. It is very important to the Trust and Westbourne Academy that information about you and your child is kept safe.

We thank you for your patience whilst we take the necessary steps, as a result of the new legislation and guidance, with regards to our handling of data. You can find a copy of our GDPR Privacy Notice for parents as well as a separate GDPR Privacy Notice for students on our website under **Parents/Policies** and **About/GDPR** pages.

Our Data Protection Officer contact is Claire Pritchard. She may be contacted by email via the academy on office@westbourne.atrust.org.uk. Please do not hesitate to contact me if you have any questions.

Yours sincerely

Kevin Roche
Assistant Principal
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**Information**

This is a letter about important school information. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email office@westbourne.attrust.org.uk

Lietuvių kalba/Lithuanian - Informacija/General information

Tai laiškas apie svarbią mokyklos informaciją. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba, kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el office@westbourne.attrust.org.uk

Polski/Polish - Informacja/information

Jest to pismo o ważnych informacjach o szkole. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail office@westbourne.attrust.org.uk

Em português /Portuguese - Informações/information

Esta é uma carta sobre informações importantes sobre a escola. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail office@westbourne.attrust.org.uk

Limba română/Romanian - Informații/ General information letter

Aceasta este o scrisoare cu privire la informații importante școlare. Dacă nu puteți citi această informație pentru că engleza nu este prima limbă, vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail office@westbourne.attrust.org.uk