

## Westbourne Academy

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Principal - Mr Garry Trott

Our ref: ALE/EPE  
22 September 2017

Dear Parent/Carer

### Year 10 GCSE Photography Field Trip: Ipswich Town Centre and Waterfront Area

As an important part of your son/daughter's GCSE Photography coursework, I would like to invite your child to attend a field trip into Ipswich on **Thursday 5 October** to support their first project, titled '*Weird and Wonderful*'. This visit will be a very good opportunity for the students to take photographs for their project outside of the school environment if they do not have access to their own camera at home. Pupils will need to ensure they have weather appropriate footwear and clothing. School cameras will be accessible to those who cannot bring their own.

We will be departing the academy at approximately 12.20pm and we will travel into town by minibus. This trip will finish at Cardinal Park (outside the Chimichanga restaurant) at 2:50pm. Students will need to either be met by their parents or allowed to make their own way home through town. Please sign and return the attached permission slip in addition to the parental consent form and return this to me as soon as possible; please indicate which option you would prefer for your child.

On the permission slip it is very important that you let us know of any medical condition or medication. We will be carrying a first aid kit and at least one member of staff accompanying the visit is a qualified first aider. Any transport costs associated with this trip will be funded by the academy. This visit is fully covered by the academy's insurance policy (ZURICH Insurance).

Please sign and return the reply slip on this letter together with the attached permission form if you wish your child to attend the trip. This should be placed in an envelope with your child's name, tutor group and Y10 Photography Trip: Ipswich Waterfront written clearly on the front. Please ensure the form is returned to the Art Department by **Friday 29 September**. If you have any further questions with regards to the trip, please do not hesitate to contact me at school via telephone or email me: amy.leggett@westbourne.atrust.org.uk

Yours sincerely

Mrs A Leggett - Teacher of Photography



*Please return to the Art Department no later than Friday 29 September 2017*  
**Y10 Photography GCSE visit to Ipswich Waterfront – Thursday 5<sup>th</sup> October 2017**

**Student Name:**

**Form:**

I hereby give permission for my child to go to the Ipswich Waterfront with the Art staff on Thursday 5 October 2017. I understand that my child would be under supervision until 2:50pm.

- I give permission for my child to be left at Cardinal Park Car Park (outside Chimichanga restaurant) to make their own way home.
- I will arrange to have my child picked up from this point by 2:50pm.

**Parent Signature:**

**Date**





## **Trips**

**This letter is about a trip.** This information is urgent. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

### **Lietuvių kalba/Lithuanian - Mokyklos ekskursijos/Trips**

Šis laiškas yra apie ekskursijas. Ši informacija yra svarbi . Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba , kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

### **Polski/Polish - Wycieczki szkolne/trips**

Ten list jest o wycieczce szkolnej. Informacja ta jest ważna. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

### **Em português /Portuguese - Viagem de Escola/ trips**

Informe-se sobre esta carta de uma viagem escolar. Esta informação é importante. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

### **Limba română/Romanian - excursii școlare/field trip letter**

Această scrisoare de informații este cu privire la o excursii școlare . Această informație este importantă . Dacă nu puteți citi această informație pentru că engleza nu este prima limbă , vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)