

Westbourne Academy

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Principal - Mr Garry Trott

Our ref: MBo/THa
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Year 11 Students

Dear Parents/Carers

Final Achievement Report

I am pleased to send you the last Achievement Report for your child. The report shows the grades for each of the subjects they are studying and grades for other areas such as effort. There are notes on the report to help you interpret the information. Please sign and return the slip as confirmation that you have received the report. If you have any comments about the report please include them on the slip.

Examinations

The GCSE exam season has already begun. Examinations for students will, in some cases, run to the Wednesday 21st June 2017. By now, students should have created a revision timetable to help ensure that they are preparing for their exams. Students have also been attending period 6 and 7 revision sessions after school and have had access to a wealth of resources on OneDrive.

A number of departments will be running revision sessions in the lead up to the exams and we will notify you of these in due course, when the dates have been finalised.

Last week, students received a final examinations timetable which they should check carefully, and bring to every examination. Please ensure your child does this and knows the exact dates and times of all their examinations. Your child should contact Mrs Wastell, who is the academy's examination officer, if in any doubt (celia.wastell@westbourne.attrust.org.uk direct telephone 01473 466108 or call in at the Exams Office).

I need to mention some very important points relating to examinations. Further details of examination regulations will be outlined to all year 11 students during an examination briefing on Friday. This briefing will emphasise and clarify some of the key points in the examination booklet which all students have received; a copy of which can be found on the school website.

- For the examinations, students are required to comply with the academy's uniform rules in terms of dress and appearance. Failure to comply with this could result in your child being refused entry to the examination room.
- All the examination boards are insistent that the mere possession of a mobile phone/electronic device or smart watch by candidates in the examination room is grounds for disqualification. **Please ensure that your son/daughter does not carry a mobile phone, or any other communications or data-storing device into the examination room.**
- If your child falls ill or a problem arises which prevents them from taking an examination, or will result in their late arrival for an exam, please telephone the school reception and let Mrs Wastell know at the earliest opportunity.
- If you feel that your child has grounds for special arrangements or special consideration for an examination please let me know in writing as soon as possible. Medical evidence will be required in such circumstances.

Study Leave

At Westbourne Academy, we are keen to ensure that all of our students reach their potential. It is for this reason that we prefer students to remain in school to benefit from the knowledge and experience of their teachers. Students will continue to attend their lessons as normal until the end of their last exam on **Friday 16th June**. During this week some students will be allowed to leave earlier, either due to the timing of examinations or following the attendance at booster revision sessions; more details will follow shortly. Owing to the late start of GCSEs there will only be a few remaining



examinations after this date. From **Monday 19th June**, once your child has completed their exam in a certain subject, they will be allowed to stay at home in order to revise and prepare for exams in the remaining subjects. When they do come in for examinations we do, of course, expect students to be in full school uniform.

Exam Results Day

Students will be able to collect their exam results on **Thursday 24th August** between 10.00am – 12.00 noon. As in previous years, we will be taking photographs of students on results day and these are likely to be used in marketing material, press releases and on our website. It is also possible that a representative from the local press will be here on the day as part of their coverage of Suffolk schools.

Exam certificates will be distributed to students as part of our plans for Graduation Evening which will take place in November 2017, date to be confirmed.

Contact Details

Finally, if you have recently changed your contact details, especially your mobile telephone number, please remember to let us know so that we have a means of contacting you after your child leaves the academy. Text messages are often sent to parents when we have information to communicate to either large groups of students or to individuals. You can call Student Services on 01473-466161 to check or update your contact details.

If you have any questions relating to any of the information above then please do not hesitate to contact me.

May I take this opportunity to thank you for your continued support and, at the same time, wish your child all the very best as they move on to the next stage of their life, be it in further education, training or on an apprenticeship.

Yours sincerely



Mark Bouckley
Vice Principal



This is a letter about important school information. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email office@westbourne.attrust.org.uk

Lietuvių kalba/Lithuanian - Informacija/General information

Tai laiškas apie svarbią mokyklos informaciją. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba, kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el office@westbourne.attrust.org.uk

Polski/Polish - Informacja/information

Jest to pismo o ważnych informacjach o szkole. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail office@westbourne.attrust.org.uk

Em português /Portuguese - Informações/information

Esta é uma carta sobre informações importantes sobre a escola. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail office@westbourne.attrust.org.uk

Limba română/Romanian - Informații/ General information letter

Aceasta este o scrisoare cu privire la informații importante școlare. Dacă nu puteți citi această informație pentru că engleza nu este prima limbă, vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail office@westbourne.attrust.org.uk