

## Westbourne Academy

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Principal - Mr Garry Trott

Our ref: ABR/CWA/EPE

1 February 2018

Dear Parent & Student

### Year 11 Practical Exam (NEA): Food Preparation & Nutrition

I am writing to inform you that your son/daughter has their Food Preparation and Nutrition Non-Exam Assessment (NEA) on either **Monday 19 March** or **Wednesday 21 March**. Students will be informed of their exam date nearer the time. This will be a practical assessment where your child will be required to prepare, cook and present three dishes of their choice, which meet the requirements of the NEA brief.

On the practical assessment day, students will be required to report to room C28 by 8.20am ready for a prompt start at 8.25am. They will have 55 minutes setting up time and a 20 minute break before the actual assessment starts at 9.45am until 12.45pm. The NEA will be run under exam conditions. Lunch break will be as usual at 1.10pm. Students will return to C28 to clear up during period 5 and then return to their normal lesson when finished.

Please take some time to reiterate with your son/daughter that this is an assessment which counts for 35% of their final GCSE qualification. They must have fully prepared their time plan and be fully equipped with all the ingredients required for the dishes they have chosen to make and any presentation plates they wish to use.

I would advise they also bring a clear plastic bottle of water with the label removed to drink during the day.

Ingredients cannot be provided by the academy on the day of the NEA. Any difficulties you may have sourcing ingredients **must be expressed** to your child's teacher **before Friday 16 March** at the latest. Failure to attend the NEA or failure to bring the necessary ingredients could incur a charge to cover the cost of the qualification entrance fee, which is currently £40.

If you have any questions please let me know as soon as possible so that I may assist where possible. The easiest way to contact me is by academy email at [alison.brown@westbourne.atrust.org.uk](mailto:alison.brown@westbourne.atrust.org.uk)

Thank you in advance for your support.

Yours sincerely

Mrs A Brown  
Team Leader of Food & Technology



**Information**

This is a letter about important school information. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

**Lietuvių kalba/Lithuanian - Informacija/General information**

Tai laiškas apie svarbią mokyklos informaciją. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba, kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el

[office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

**Polski/Polish - Informacja/information**

Jest to pismo o ważnych informacjach o szkole. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

**Em português /Portuguese - Informações/information**

Esta é uma carta sobre informações importantes sobre a escola. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail [office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)

**Limba română/Romanian - Informații/ General information letter**

Aceasta este o scrisoare cu privire la informații importante școlare. Dacă nu puteți citi această informație pentru că engleza nu este prima limbă, vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail

[office@westbourne.attrust.org.uk](mailto:office@westbourne.attrust.org.uk)