

Westbourne Academy

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Principal - Mr Garry Trott

Our ref: KJA/EPE

18 April 2018

Dear Parents and Year 11 Students

YEAR 11 - POST-16 TRAVEL OPTIONS

On behalf of Suffolk County Council, we would like to draw your attention to post-16 travel options for your child when they move on to further education. Please visit the website below for more information and to use their public transport journey planner from home to college.

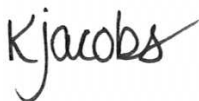
<https://www.suffolkonboard.com/home-to-school-transport/getting-to-sixth-form-or-college-16-19-year-olds>

Attached is a copy of the Post-16 Travel Options leaflet. In the past, this was posted to home addresses by the local authority but this is no longer the case.

This information should able you to identify the best options for Post 16 Travel as well as the costs and deadlines if you decide to apply for the Suffolk County Council post-16 discretionary transport scheme.

Any enquiries should be made direct to Suffolk CC Education Services on tel 0345 606 6173.

Yours sincerely



Mrs K Jacobs
Careers Advisor

Enc





Information

This is a letter about important school information. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email office@westbourne.atrust.org.uk

Lietuvių kalba/Lithuanian - Informacija/General information

Tai laiškas apie svarbią mokyklos informaciją. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba, kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el

office@westbourne.atrust.org.uk

Polski/Polish - Informacja/information

Jest to pismo o ważnych informacjach o szkole. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail office@westbourne.atrust.org.uk

Em português /Portuguese - Informações/information

Esta é uma carta sobre informações importantes sobre a escola. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail office@westbourne.atrust.org.uk

Limba română/Romanian - Informații/ General information letter

Aceasta este o scrisoare cu privire la informații importante școlare. Dacă nu puteți citi această informație pentru că engleza nu este prima limbă, vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail office@westbourne.atrust.org.uk

Useful websites

Suffolk County Council:
www.suffolk.gov.uk

Suffolk County Council Transport Policy:
www.suffolkonboard.com/policy

Suffolk County Council Post-16 Travel Policy:
www.suffolkonboard.com/post16

Suffolk's Local Offer: (for those with special educational needs)
www.suffolklocaloffer.org.uk

English National Concessionary Travel Scheme:
<http://www.suffolkonboard.com/concessionary-travel>

16-19 Bursary Fund:
www.gov.uk/1619-bursary-fund

Endeavour Card:
www.endeavourcard.co.uk


Bus Operators in Suffolk:
www.suffolkonboard.com/operators

Suffolk Journey Planner:
www.suffolkonboard.com/planner

Connecting Communities rural transport services
www.suffolkonboard.com/cc

www.suffolkonboard.com

Contacting Suffolk County Council

 **Passenger Transport**
Endeavour House
8 Russell Road
Ipswich
Suffolk, IP1 2BX

 **0345 606 6173**
General Enquiries (Customer Services)

 **www.suffolkonboard.com**

 **info@suffolkonboard.com**

Social media

 **[@suffolkonboard](https://twitter.com/suffolkonboard)**

 **facebook.com/suffolkonboard**

Please make a note of your ref. number below

Application ref.

Photo app. form ref.



Travel Options

Moving on from year 11



What will I do after Year 11?

You may decide to continue in full time education at school, college or with a training provider. Alternatively you may decide to take up an apprenticeship, traineeship or supported internship, move into employment or volunteering combined with training. Whatever you choose to do, you will need to ensure you can travel there. This brochure outlines your travel options.

As you plan your Post-16 pathway options, you should consider how you will travel on a regular basis to your preferred Post-16 school or Post-16 centre.

There are different sustainable travel options which you may wish to consider, including the Endeavour Card, bus operator own schemes, Connecting Communities and colleges/schools own transport.

Where there are no alternative travel options available - you may be able to get an offer of subsidised travel from us if you:

- Live over 3 miles from your nearest suitable provision (college or sixth form)*
- Live in Suffolk
- Are studying a full time course (min. 12 hours a week)
- Started your course before your 19th birthday
- Are studying a course that is only available at a facility that is not your nearest.

**This can be different to the Transport Priority Area
The full Post-16 Transport statement is available to read at:
www.suffolkonboard.com/post16*

From September 2018, subsidised transport costs £660 per annum which is payable in instalments. This cost increases by £30 annually (£10 per term).

Suffolk County Council subsidise home-to-school transport by £303** per mainstream student and £5,293** per SEND student per year.

***Cost as of September 2017*

How do I apply?

How do I apply for my Post-16 Travel?

It is easy to apply – just visit www.suffolkonboard.com/apply. Applications for September 2018 need to be received by the Passenger Transport Team by 31 May 2018 if your application is to be processed in time for the beginning of the academic year.

When will I hear whether I will be offered a seat?

If we can offer you transport, we will send you an invoice to purchase transport under our Post-16 discretionary travel scheme. If we are unable to offer you transport, and you applied by the deadline of 31 May 2018, we will write to advise you of this before the start of term.

How do I pay for my seat?

The quickest and simplest way to pay is online at www.suffolkonboard.com/pay where you can pay for the whole term or in half termly payments. You can also pay over the phone 24 hours a day by calling 0800 090 2911.

How do I get a travel pass?

Once you have paid for your seat, you can upload a travel pass photo at www.suffolkonboard.com/photo. Your travel pass will then be printed and posted out to you which will then allow you to travel.

What happens if I apply for post-16 transport after the deadline?

If you apply after 31 May 2018, we cannot guarantee that you will hear from us by the start of the term in September 2018. Please ensure that you can get to your education provision by some other means until you do hear about your application.

If you submit your application late and we are then able to offer you transport, we cannot refund any travel costs you have incurred whilst waiting for your travel pass to be sent to you. The full terms and conditions of the Post-16 Travel Policy is available at www.suffolkonboard.com.

I am accepting an apprenticeship – can I still get a place on a bus?

Congratulations on entering the world of work! This means that you are now an employee and therefore no longer qualify for school transport. Likewise, our current Post-16 Travel Policy does not cover transport costs for those in Traineeships.

The good news is that all 16-19 year olds can apply for a free Endeavour Card which is accepted by the majority of bus service providers in Suffolk. This card gives young people a minimum of 25% discount on an adult bus fare anytime. You do not need to be in full-time Post-16 education to benefit from the free Endeavour Card. To find a full list of bus operators that accept the Endeavour card and apply, visit www.endeavourcard.co.uk

You can also contact bus operators directly to see what ticket options they offer. Details of all operators are available at: www.suffolkonboard.com/operators.

I have Special Educational Needs – what entitlement do I have?

Some young people may be considered for individual transport arrangements irrespective of the distance they live from their school or college. You will need to evidence that you have difficulties which mean you are unable to walk the distance.

There are also other options that can be offered to help you become, or remain, independent, such as travel training, a passenger assistant, a bus or rail pass for a parent/carer to accompany you amongst others. Speak to the Passenger Transport Team for advice on **0345 606 6173**. Use the Local Offer to see what provision is available for young people in Suffolk with special educational needs and how to access that provision - www.suffolklocaloffer.org.uk

Suffolk County Council provides free transport on local bus services during off peak hours for those who are eligible due to age or disability. More information on the English National Concessionary Travel Scheme is available at: www.suffolkonboard.com/concessionary-travel

I can't afford to pay for the transport, is there any help I can get?

Where transport costs are a barrier to accessing education, training or employment Suffolk County Council can look at cases on an exceptional and individual basis. Please see www.suffolkonboard.com/rightofchallenge

What are my transport options?

If you do not qualify for transport under the Post-16 Travel Scheme, then there are a few other options for you to consider.

1. Endeavour Card

Anyone aged 16-19 can make use of the free Endeavour Card to obtain a minimum of 25% off adult bus fares on public buses.



2. Bus operators own schemes

Many bus operators offer their own ticketing options and have some schemes that are very competitive cost wise. To find out what buses go from your home to the Post 16 School or Post 16 Centre you wish to study at, go online to our journey planner www.suffolkonboard.com/planner. Put in your home post code in the "from" box and either the college/school postcode or school name in the "to" box. This will then bring up a list of travel options. Each bus route displayed will have a hyperlink to the operator's contact details, and a further link to their own website. Spend some time looking at these travel options and contacting the operator directly.

3. Connecting Communities

CONNECTING COMMUNITIES

When you need to make a journey and there's no public transport available to you locally, the Connecting Communities service can connect you to an appropriate bus route or train link for onward travel so you can reach your destination quickly and easily. For journeys where connecting to other services is inappropriate, end to end journeys may be possible. The Connecting Communities service is charged like a bus fare and you can use your Endeavour card.

So, how do you use it

1. Ring your local area operator up to a week before you'd like to travel – they'll be able to answer any questions you might have. You can find all the details for your local operator online within 'My area' section at Connecting Communities within suffolkonboard.com
2. Book your journey
3. Travel to your destination

For local area details see: www.suffolkonboard.com/cc

4. School/College's own transport

Some Colleges, Sixth Forms and Independent Training Providers offer their own transport. Information regarding this can be found at those provisions or at: www.suffolkonboard.com/post16. Suffolk County Council would encourage all young people to think about the environment when planning their journey and wherever possible cycle, organise lift shares, or use the Park and Ride facilities.

5. Spare Seats

If there are spare seats on a school bus, we can offer these for sale to those students who are not entitled under the post-16 policy. Please note that if an eligible student requires the spare seat you will lose your seat. Termly prices for a spare seat from September 2018 are: £220 per term for up to a 3 mile journey and in £240 per term for over a 3 mile journey. Please note that there will be an annual increase of £10 per term.

For more information please see the Home to School Transport Spare Seats page at: www.suffolkonboard.com/spareseats