

Westbourne Academy

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WESTBOURNE
ACADEMY

Principal - Mr Garry Trott

Our ref: GTr/EPe
2 May 2018



Dear Parent and Student

Year 11: Key Dates & Information

Students will need to attend school as normal up until Friday 15 June, which is the date of the final core Science exam for the whole year group. Nearer the time, depending upon when exams finish each day, we may choose to dismiss students earlier than normal but parents will be advised by text through CallParents. For some Finance students, there may be a need to resit the exam on 27 June but students will be told before half term if this is the case.

Period 6 Revision Sessions

Revision sessions in Period 6 will cease when the last exam in that subject has taken place and when all course work requirements have been met. Subject teachers will advise students of their final Period 6 sessions. Attendance is now compulsory unless Mrs Wiernicki (01473-466136) has been advised in advance as to why your child is unable to attend a session. Additional extended revision sessions have been arranged for some subjects and these are detailed on the attached schedule; some take place after school, some on Saturday mornings and some over the May half term holiday.

Year 11 Leaver's Assembly: Friday 15 June 2018

We look forward to welcoming your son/daughter for their leaver's assembly which will take place after the Science exam on Friday 15 June at 11.15am in the main hall. This is an important ceremony when we celebrate the end of their time at Westbourne Academy. All students will make their way to tutor time, for the last time, after the Science exam finishes at 10.30-10.45am. When morning break has finished they will report to the main hall. Afterwards they will be dismissed and leave the premises at approximately 12.10pm. Students are required to wear their full academy uniform apart from jumpers. There will be time allowed for shirt signing after the Science exam and during break time.

Year 11 Photographs and Hoodies

If you have ordered Year 11 panoramic photographs through the school, these will be distributed at the leaver's assembly along with any hoodies which have been ordered. The deadline for ordering panoramic photos through school is Thursday 3 May 2018 and for hoodies, the deadline is Friday 1 June (online orders only).

Year 11 Prom: Friday 29 June 2018

Mrs Blanch and Mrs Jacobs are organising this year's Prom for Year 11 which is being held at the Ipswich Hotel Copdock on Friday 29 June starting at 7.30pm. Students have been given information about the prom in school and in assemblies. The cost is £35 per person which includes a 2-course sit down meal, dancing to a DJ and a Photobooth. Final payment for tickets is required no later than Tuesday 8 May 2018. This will no doubt be a marvellous and memorable evening for all concerned. My colleagues and I are looking forward to seeing all our young people dressed in the finery and looking miraculously grown up.

Year 11 Official School Leaving Date: Friday 29 June 2018

On Friday 29 June, Year 11 students will officially 'leave' secondary education as far as the Department for Education is concerned. The Suffolk byelaw which applies to children's working hours will no longer apply and students will be able to work additional hours. Until this date, please note that students are not permitted to work during the school day or after 7pm weekdays or for more than 2 hours on Sundays.

Exam Results Day: Thursday 23 August 2018 (10am – 12 noon)

Students are invited to collect their exam results from the main hall on the above date. We are not permitted to give exam results to anybody apart from the student themselves unless prior approval has been obtained in writing. As in previous years, we will be taking photographs of students on exam results day and these are likely to be used in marketing material, press releases and on our website. It is also possible that a representative from the local press will be here on the day as part of their coverage of Suffolk schools.



The Class of 2018 Presentation Evening: Wednesday 14 November 2018

Examination certificates will be distributed to students as part of our plans for The Class of 2018 graduation evening which will take place on Wednesday 14 November 2018 at 6.00pm in the main hall. Further details on how to reserve tickets will be sent by post nearer the time. Please let us know if you move house over the next few months.

Computer Log In/Email Accounts and Cashless Catering Accounts

Please remind your son/daughter that any credit balances on their cashless catering account must be spent by their last day in school. The Vericool system does not allow us to refund any remaining credit but we can transfer it to siblings. To transfer any credit balances to a sibling on roll at Westbourne, please telephone 01473-466115.

With regards to computer log in and email accounts, access for Year 11 students will be suspended on Friday 15 June. Therefore, if your child has any documents or work that they wish to keep, please advise them that they will need to save a copy to a USB stick whilst they are in school and still have access to their account.

Please remember to keep us advised if you change your address or mobile number so that we can keep you updated once your child officially leaves the academy on Friday 29 June. Please encourage your child to sign up to the academy's alumni community; there is a link on the 'About' page of our website. We are always interested in what our young people do when they leave school and embark upon their chosen career pathways.

I would like to take this opportunity to thank you for your support since your son/daughter joined us. We look forward to sharing some excellent results with you in the summer.

Yours sincerely



G Trott
Principal

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This is a letter about important school information. If you are unable to read this information because English is not your first language, please ask someone who speaks English to contact the school on 01473 742315 or email office@westbourne.attrust.org.uk

Lietuvių kalba/Lithuanian - Informacija/General information

Tai laiškas apie svarbią mokyklos informaciją. Jei negalite perskaityti šios informacijos, nes anglų nėra jūsų gimtoji kalba, kreipkitės į ką nors, kas kalba angliškai arba kreipkitės į mokyklą 01473 742315 arba el office@westbourne.attrust.org.uk

Polski/Polish - Informacja/information

Jest to pismo o ważnych informacjach o szkole. Jeśli nie możesz przeczytać tej informacji, ponieważ angielski nie jest twoim pierwszym językiem, poproś kogoś, kto mówi po angielsku, lub skontaktuj się ze szkołą 01473 742315 lub e-mail office@westbourne.attrust.org.uk

Em português /Portuguese - Informações/information

Esta é uma carta sobre informações importantes sobre a escola. Se você é incapaz de ler esta informação, porque o Inglês não é sua língua nativa, por favor, pergunte a alguém que fala Inglês deve contactar a escola 01473 742315 ou e-mail office@westbourne.attrust.org.uk

Limba română/Romanian - Informații/ General information letter

Aceasta este o scrisoare cu privire la informații importante școlare. Dacă nu puteți citi această informație pentru că engleza nu este prima limbă, vă rugăm să întrebați pe cineva care vorbește limba engleză trebuie să contacteze școala 01473 742315 sau e-mail office@westbourne.attrust.org.uk



Year 11 Key Dates

Wed 2 May	4.00pm – 6.00pm	Y11 Finance Unit 3 Exam Preparation (ready for 8 May at 8.30am) Main Hall with Mr D Payne
Thu 3 May	Deadline	For placing orders through school for panoramic/friendship photographs
Sat 5 May	7.30am depart WA 5.00pm depart TP	Y11 Rewards Trip Thorpe Park with Mr M Bouckley
Tue 8 May	8.30am – 9.30am	Y11 Finance Unit 3 Exam Main Hall (Bag drop in A11 at 8.10am)
Thu 10 May	4.00pm – 6.00pm	Y11 English Success Evening Main Hall with Miss K Mills
Mon 14 May	3.30pm – 5.00pm	Y11 Science Exam Prep (Biology ready for 15 May at 1.30pm) C Block Classrooms
Mon 21 May	4.00pm – 5.00pm	Y11 Geography Exam Preparation (ready for 22 May at 1.30pm) Main Hall with Mr G Cole/Mr R Hawkes
Tue 29 May To Fri 1 Jun	May Half Term Revision Booster Programme	When finalised, this will be shared separately in school with students and sent by email to parents as well as being posted on the Parent/Letters page of our website.
Sat 9 June	9.00am – 12.00pm	Y11 Geography Exam Preparation Main Hall with Mr Cole/Mr Hawkes
Sat 9 June	10.00am – 1.00pm	Y11 Maths Exam Prep (11x2 and 11y2 only) A29 with Mr J Breedt
Fri 15 June	Deadline	For downloading/saving documents from the academy IT system and spending balances on cashless catering accounts.
Fri 15 June	11.15am – 12.10pm	Y11 Leavers' Assembly Main Hall with Heads of House
Fri 29 June	Deadline	Official school leaving date when work permit restrictions no longer apply for 16 year olds. Free student downloads of MS Office will auto delete from any personal devices/computers.
Fri 29 June	7.30pm – 11.45pm	Y11 Prom (Dinner and Disco) – arrival time 7.00pm – 7.30pm The Ipswich Hotel Copdock
Thu 23 Aug	10.00am – 12.00pm	Y11 Exam Results Day Main Hall with Mrs C Wastell
Wed 14 Nov	5.45pm – 8.30pm	The Class of 2018 Presentation Evening Main Hall